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| **Plain English explanation from The Eston surgery**  We are required by Articles in the General Data Protection Regulations to provide you with the information in the following 9 subsections. | |
| 1**) Data Controller** contact details | Claire Hutchinson, Practice Manager  Eston Surgery, Low Grange Health Village  Normanby Road  Middlesbrough TS6 6TD |
| **2) Data Protection Officer** contact details | Claire Hutchinson, Practice Manager  Eston Surgery, Low Grange Health Village  Normanby Road  Middlesbrough TS6 6TD |
| 3) **Purpose** of the processing | 1. Ensure the safety of patients, personnel and property  2. Reduce costs of vandalism  3. Reduce costs of theft or damage to expensive medical equipment and other valuable assets  4. Protect staff and patients by deterring and resolving disruptive and violent behaviour in waiting rooms and other public access zones  5. Reduce risk and cost of theft of drugs from surgery  6. Deter and protect against the threat of patient abductions or abuse |
| 4) **Lawful basis** for processing | *“Indicating possible criminal acts or threats to public security by the controller and transmitting the relevant personal data in individual cases or in several cases relating to the same criminal act or threats to public security to a competent authority should be regarded as being in the legitimate interest pursued by the controller.”* |
| 5) **Recipient or categories of recipients** of the processed data | If we are required to disclose CCTV footage to the police (or other competent authority as defined by Schedule 7 of the DPA 2018), it will be processed for a law enforcement process as defined by Part 3 of the DPA 2018, and not processed under the GDPR |
| 6) **Rights to object** | You have the right to object to some or all the information being processed under Article 21. Please contact the Data Controller or the practice. You should be aware that this is a right to raise an objection, that is not the same as having an absolute right to have your wishes granted in every circumstance |
| 7) **Right to access and correct** | You have the right to access the data that is being shared and have any inaccuracies corrected. There is no right to have accurate medical records deleted except when ordered by a court of Law. |
| 8**) Retention period** | 30 days |
| 9) **Right to Complain**. | You have the right to complain to the Information Commissioner’s Office, you can use this link <https://ico.org.uk/global/contact-us/>  or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)  There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website) |